

**Minutes of the Regular Monthly Meeting  
Of  
Rural Water District No. 5 Mayes County**

Date: February 12, 2024

1. Chairman Gene Miller called the meeting to order at 4:04 p.m.
2. Curt Stutzman led in prayer and pledged to the flag of the United States of America.
3. Attending the meeting were Board Members: Gene Miller, Curt Stutzman, Blake Peper, Terrell Hamill, Jim Armontrout, Joe Delozier, and Damon Bowlin; Employees: Christy Kimbro, Lisa Johnson, Dennis Hull, Dillon Lewis, Mason Simunek and Drayton Bays; Customers: Robin Durrant, Alexis Jones and Mr. and Mrs. Patrick Anderson.
4. Jim Armontrout made a motion to approve the minutes of the January 8, 2024 regular meeting as presented. Terrell Hamill seconded the motion and the board approved unanimously.
5. Jim Armontrout made a motion to approve the minutes of the January 18, 2024 special meeting as presented. Blake Peper seconded the motion and the board approved unanimously.
6. Alexis Jones did attend the meeting to discuss splitting the cost of replacing the fence between RWD 5 Office Property and their pasture. Matter was tabled until Mr. Gulota or Ms. Jones can get a cost estimate for replacing the fence to bring to the next meeting.
7. Nengge Vang did not attend the meeting.
8. Patrick Anderson and his wife did attend the meeting to discuss options for moving his meter onto his property. Board advised Mr. and Mrs. Anderson that they need to move the meter so that it will be located near their driveway. Line runs across the road so a bore, and a new meter can will be needed.
9. Board discussed options for tap #227 Tony Levi Parks. Board recommended that Mr. Parks get a meter for his property.
10. Terrell Hamill made a motion to give raises as follows: Lisa Johnson \$1.06, Christy Kimbro \$2.00 with \$1.25 additional raise at 6 months, Dennis Hull \$4.00 with \$1.40 additional raise at 6 months, Mason Simunek \$1.05, Dillon Lewis \$1.05. Drayton Bays will receive a \$1.05 raise at 6 months. Raises will take effect next pay period. Jim Armontrout seconded the motion and board agreed unanimously.
11. Jim Armontrout made a motion to give a 2 hour minimum for after hour call outs. Terrell Hamill seconded the motion and the board agreed unanimously.
12. Blake Peper made a motion to appoint Damon Bowlin in as replacement for board member Charles Bowlin. Jim Armontrout seconded the motion and board agreed unanimously.
13. Terrell Hamill made a motion to promote Dennis Hull to Systems Manager due to the resignation of Caleb Green. Blake Peper seconded the motion and board approved unanimously.
14. Jim Armontrout made a motion to approve ODOT Claim #10 for Highway 28 relocation project. Terrell Hamill seconded the motion and board approved unanimously.

15. Jim Armontrout made a motion to reject Trent Peper's ODOT easement counter offer. Terrell Hamill seconded the motion and board approved unanimously.
16. Terrell Hamill made a motion to approve and sign the ODOT Bridge 81 waterline relocation project. Jim Armontrout seconded the motion and board approved unanimously.
17. Board discussed and considered signing the ORWA Voting Delegation forms. Jim Armontrout made a motion to assign Terrell Hamill as delegate and Curt Stutzman as alternate. Blake Peper seconded the motion and board approved unanimously.
18. Jim Armontrout made a motion to appoint Damon Bowlin as representative to the Grand Gateway Board of Directors. Terrell Hamill seconded the motion and board approved unanimously.
19. Executive Session: Blake Peper made a motion to go into Executive Session at 5:46 p.m. Meeting reconvened at 6:28 p.m.
20. Old Business: N/A
21. New Business: Discussion on maintenance on the CAT Trackhoe and Skid Steer. Christy Kimbro will look at purchase orders to see if any maintenance packages were purchased with these machines.
22. The Office Manager presented printed reports of Water loss, Aging and Monthly Report items A. through H for Board approval.

A. Accounts Payable and Payroll Claims and Checks

B. Monthly Financial Reports

C. New Membership:

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|---|-----------------------------|
| 1. #Kyle Dickens-½ mile E of N 429 on W 420 RD, Adair Tap   | \$1,500.00 Construction     |
| 2. #1740 Vern Barnes-3712 N 4327 RD, Pryor                  | \$1,500.00                  |
| 3. #1741 William & Carla Weaver-½ mile S of W 420 on Hwy 69 | \$1,500.00 Agricultural Tap |

D. Transfers

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|---|--------------------------------|
| 1. #244 Clifford House Jr.-6980 S 4240 RD, Chelsea            | To: Randy Highfill             |
| 2. #144 Boyd True (deceased)-2844 E 470 RD, Pryor, Dairy Barn | To: Sherman True (Son)         |
| 3. #720 Boyd True (deceased)-2844 E 470 RD, Pryor, House      | To: Sharon Robinson (Daughter) |
| 4. #706 Tina Copeland-6728 W 410 RD, Adair                    | To: Kyle & Tamara Duran        |
| 5. #1736 Joel and Ben Shaffer-10141 S 4270 RD, Chelsea        | To: Tommy Moree                |
| 6. #1546 Asa Puckett-2624 N 434 RD, Pryor                     | To: Green Country Remodels     |
| 7. #1601 JD Perry-7927 S HWY 28, Chelsea                      | To: Ryan & Aimee Victory       |
| 8. #1062 Shirley & Gerald Machin-23614 E 320 RD, Chelsea      | To: John LaRue                 |

E. Deferred Payment Plan Request:

1. #1194 Danny & Jan Littlefield-\$1,445.62 Leak Bill
2. #1441 Angela Smith-\$443.20 Leak Bill

F. Locked Meters for 90 day forfeiture letters:

G. Request for Service Discontinuance:

1. #854 Mike Johnson-5603 S 4280 RD, Chelsea

**Note In Minutes:**

H. Approve and sign Agenda941

Jim Armontrout made a motion to approve Office Report Items A – H as presented. Christy updated the Board with monthly activities and also briefed the board on anything new going on. Terrell Hamill seconded the motion and the Board approved unanimously.

**Operators Reports**

15. System Manager presents:

- Crews working hard and doing well.
- Water Loss at 59.2%
- Presentation of Open Work Order Reports.
- Discuss maintenance & repairs and any issues needing attention.

16. The Board considered the next meeting, Tuesday, March 12, 2024, at 4:00 p.m at the District Office.

17. Jim Armontrout made a motion to adjourn the meeting. The motion was seconded by Blake Peper and approved unanimously by the Board. The meeting adjourned at 6:53 p.m.

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Curt Stutzman, Secretary